

TOWN OF LAC DU FLAMBEAU

P.O. BOX 68, LAC DU FLAMBEAU, WI 54538

(715) 588-3358 FAX (715) 588-7923

ANNUAL BUDGET HEARING SPECIAL TOWN MEETING OF THE ELECTORS Special Town Board Meeting

THURSDAY, NOVEMBER 19, 2020 10:00 AM

This meeting will be held at the Arbor Vitae Town Hall
10675 Big Arbor Vitae Drive Arbor Vitae, Wi 54568 Masks required

AGENDA

BUDGET HEARING:

1. Hearing call to order
2. Pledge of Allegiance
3. Open meeting and media notification statement
4. Approval of Agenda
5. Approval of minutes: Nov. 21, 2019 Annual Budget Hearing/Special Town Meeting/
Special Town Board Meeting
6. Present proposed 2021 budget
7. Adjourn

SPECIAL TOWN MEETING: (Audience may make motions)

1. Meeting call to order
2. Motion to approve town tax levy of \$764,810, pursuant to
60.10(1)(a), Wis. Stat.
3. Motion to authorize Town Board to dispose of surplus goods
and/or property
4. Motion to authorize the Town Board to borrow money, if necessary
5. Adjourn

SPECIAL TOWN BOARD MEETING:

1. Meeting call to order
2. Open meeting and media notification statement
3. Verification of quorum
4. Motion to approve 2021 budget
5. Approval of vouchers General Fund -Voucher 52802
6. Approval of minutes November 12, 2020 Regular Town Board Meeting
7. Treasurer's Report
8. Public comment on agenda items only
9. Adjourn

In compliance with Open Meeting laws, the board will not discuss any matter other than agenda items listed above which have been properly posted and the media notified.

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Town offices, 715-588-3358 with as much advance notice as possible

Nancy Edwards Town Clerk

Posted: Grocery store, Post Office, Wm. Wildcat Center, Town Hall

Supervisor
Chris Mayer

Chairman
Matthew E. Gaulke

Supervisor
Gloria Cobb

November 21, 2019

Annual Budget Hearing, Special Town Meeting,
Special Town Board Meeting

The Annual Budget Hearing was called to order at 10:00 a.m. on Wednesday, November 21, 2019 by Chairman Gaulke. Supervisor Chris Mayer was present, as were Treasurer Irene Messinger and Clerk Nancy Edwards. Supervisor Gloria Cobb was not present.

Others Present: (see attached list)

Pledge of Allegiance:

This meeting was properly posted and the media notified as required by law.

Motion by Mr. Mayer seconded by Mr. Gaulke to approve the agenda: Motion carried. Motion by Mr. Mayer seconded by Mr. Gaulke to approve the minutes of the November 20, 2018 Annual Budget Hearing and Special Town meeting of the electors, Special Town Board Meeting. The motion carried.

Chairman Gaulke presented the 2020 proposed budget showing revenue of \$1,264,744.00 with matching expenditures of \$1,264,744.00. Mr. McCutchin asked that the budget items go through line by line. Questions were raised regarding roads, zoning reports, interest income, reserve fund, budgeting for capital improvement, fire department construction, audit, federal lawsuit. Regarding expenses, mileage reimbursement, legal expenses, phone expenses which also includes internet, retirement fund, salary increases which was stated as 4%. (Let it be known the salary increase was actually 3% which was originally misquoted by the clerk), SPS 330 compliance, equipment additions, street lighting, airport representative, tipping fees, animal control, lack of a ATV club expense, hatchery concerns regarding extended growth, channel clearing, taking money out of the general fund/ambulance fund to help pay for the fire department construction. The questions were all answered by the board. The assessed value \$920,002,700. The levy amount listed as \$758,168 with a mill rate of .82.

Let it be known that the Citizens for Education in Town Governance presented a letter to the board to request that the budget workshop meetings and the annual budget hearing be held in the future be scheduled no earlier than 5:30 p.m.

Mr. Gaulke closed the budget hearing at 11:28 a.m.

November 21, 2019 Special Town Meeting of the Electors:

Chairman Gaulke called the Special Town Meeting of the Electors to order at 11:29 a.m. immediately following the Annual Budget Hearing. Attendance for this meeting is the same as listed above for the budget hearing.

Motion by Mike Zimmerman seconded by Mell Hoff to approve the town tax levy of 758,168.00 pursuant to 60.10(1)(a), Wis. Stat. Motion carried. Bill McCutchin opposed.

Motion by Mike Zimmerman seconded by Kay Hoff to authorize the Town Board to dispose of surplus goods and/or property. Motion carried. No opposed.

Motion by Jim Sommerfeldt seconded by Mike Zimmerman to authorize the Town Board to borrow money up to \$500,000 if necessary. Motion carried. No opposed. Motion by Bill McCutchin seconded by Mell Hoff to adjourn at 11:35 a.m. Motion carried.

November 21, 2019 Special Town Board Meeting

The Special meeting of the Town Board was called to order following the Annual Budget Hearing and Special Town Meeting of the Electors by Chairman Gaulke at 11:36 a.m. Supervisor Chris Mayer, Treasurer Irene Messinger and Clerk Nancy Edwards were present. Supervisor Gloria Cobb is not present. Others Present: Same as listed for above hearing.

This meeting was properly posted and the media notified as required by law.

Motion by Mr. Mayer and seconded by Mr. Gaulke to approve the 2020 budget. Motion carried.

Motion by Mr. Mayer seconded by Mr. Gaulke to approve vouchers 51916-51968 with the exception of voucher number 51933. Motion carried.

The minutes of the November 06, 2019 Regular Town Board Meeting were presented for approval. Motion by Mr. Mayer seconded by Mr. Gaulke to approve the minutes as presented. Motion carried.

Treasurers report. Treasurer Irene Messinger reported the reconciled balance of the General Fund as of 10/31/2019 as

\$994,678.05. The reconciled balance of the Ambulance Fund as of 10/31/2019 as \$425,788.66. Motion by Mr. Mayer seconded by Mr. Gaulke to accept the treasurer's report as presented. Motion carried.

Public Comment on agenda items: None

Motion by Mr. Mayer, seconded by Mr. Gaulke to adjourn at 11:45 a.m. Motion carried.

Respectfully submitted,
Nancy Edwards
Town Clerk

	2019 ACTUAL	2020 BUDGET	2020 AS OF 10/1/2020	2,020 ACT/EST	2021 PROPOSED	% CHANGE
REVENUE						
TAXES						
Town Tax Levy	747,331	758,168	755,266	758,168	764,810	0.88%
Forest Crop/MFL	18,549	5,500	18,551	18,551	5,500	
TOTAL	765,880	763,668	773,817	776,719	770,310	0.87%
INTERGOV REVENUE						
Shared Revenue/Municipal Aid	43,223	43,223	6,483	43,223	43,221	
Fire Insurance Tax (2% Dues)	20,161	16,000	20,276	20,276	20,200	
Transportation Aids	339,549	373,518	280,138	373,518	373,517	
Lieu Tax Conservation (April PILT)	12,608	1,000	87	87	1,000	
Severance/Yield/Withdrawal Aid	1,481	1,000	4,477	4,477	1,000	
FC/MFL Aid		1,000	855	855	1,000	
National Forest Income from County	0	0	0	0	0	
TOTAL	417,022	435,741	312,316	442,436	439,938	0.96%
LICENSES & PERMITS						
Liquor Licenses	2,425	2,630	4,800	2,400	2,630	
Bartender Licenses	320	300	240	240	300	
Cigarette Licenses	5	5	5	5	5	
Dog & Cat Licenses	492	300	265	265	300	
Zoning Permits	19,593	18,000	16,406	17,500	18,000	
TOTAL	22,835	21,235	21,716	20,410	21,235	0.00%
PUBLIC SERVICE RECEIPTS						
Publication/Filing Fees	52	100	47	47	100	
TOTAL	52	100	47	47	100	0.00%
INTEREST & MISC INCOME						
Interest Income	3,318	2,000	306	400	2,000	
Misc. Town Revenue	30,067	4,000	15,847	15,847	10,000	
TOTAL	33,385	6,000	16,153	16,247	12,000	100%
LOANS						
Cash Reserves/Short Term Loan	0	0	0	0	0	
Capital Outlay Reserves	0	0	0	0	0	0.00%
TOTAL						
PUBLIC SERVICE RECEIPTS						
Transfer Station Fees	63,923	38,000	67,403	69,000	38,000	
TOTAL	63,923	38,000	67,403	69,000	38,000	0.00%
GRAND TOTAL REVENUES	1,303,097	1,264,744	1,191,454	1,324,859	1,281,583	1.33%

MW

	2019 ACTUAL	2020 BUDGET	2020 AS OF 10/1/2020	2,020 ACT/EST	2021 PROPOSED	% CHANGE
EXPENDITURES						
GENERAL GOVERNMENT						
Chairman: Salary	17,500	17,500	16,042	17,500	17,500	
Supervisors: Salary	10,500	10,500	9,625	10,500	10,500	
Dues & Subscriptions	1,575	1,600	1,419	1,419	1,600	
Training & Meetings	345	500	605	605	600	
Employee: Mileage	2,867	4,000	2,928	3,500	4,000	
Newspaper Notices	1,044	1,500	992	1,200	1,500	
Legal Services	16,223	15,000	1,773	15,000	15,000	
Clerk: Salary	47,064	48,200	42,639	48,200	49,650	
Deputy Clerk: Wages	12,132	13,520	12,092	13,520	18,400	
Election Expenses	4,106	6,000	13,856	13,856	6,000	
Office Equipment Maintenance	1,073	1,200	1,031	1,200	1,400	
Office Supplies	2,734	2,800	1,438	2,000	2,800	
Postage Expenses	3,322	3,600	2,974	3,600	3,600	
Equipment Additions	3,521	4,000	1,179	2,000	4,000	
Office Expenses	955	1,000	2,697	3,000	2,000	
Treasurer: Salary	10,500	10,500	9,625	10,500	10,500	
Assessor Contract	25,393	25,000	23,110	25,000	25,000	
Town Hall: Maintenance	3,154	2,900	436	1,000	2,900	
Town Hall: Cleaning Service	481	1,000	125	125	1,000	
Town Hall: Telephone	8,181	7,000	6,694	7,500	7,000	
Town Hall: Heat/Lights/Water	4,218	9,000	7,974	9,000	10,000	
Misc. Town Expenses	381	1,000	60	60	1,000	
Audit	3,810	5,000	2,020	2,020	5,000	
TOTAL	181,079	192,320	161,334	192,305	200,950	4.48%
INSURANCE & BENEFITS						
Employee Social Security	32,325	33,000	26,182	33,000	34,120	
Employee Retirement	23,742	25,500	19,165	25,500	20,500	
Employee Health Insurance	43,571	45,000	33,428	45,000	43,000	
Employee Other Benefits	5,925	6,000	4,882	6,000	8,700	
Insurance: Property & Liability	38,283	40,000	38,308	38,308	42,000	
Insurance: Worker's Compensation	18,975	20,000	21,870	21,870	22,000	
TOTAL	162,821	169,500	143,835	169,678	170,320	0.48%
PUBLIC SAFETY FIRE DEPT						
F.D. Volunteer Services	15,666	16,000	6,450	16,000	16,000	
F.D. Equipment Maintenance	1,772	3,000	2,593	3,000	3,000	
F.D. Vehicle Service/Repair	8,020	4,000	1,944	3,000	4,000	
F.D. Office Supplies	307	500	0	100	500	
F.D. Vehicles: Gas & Oil	9,381	8,000	7,279	8,000	8,000	
F.D. Supplies & Materials	65	2,000	0	500	2,000	
F.D. Telephone	3,701	3,000	3,378	3,700	3,000	
F.D. Heat/Lights/Water	6,409	10,000	9,587	10,000	10,000	
Building (Fire) Inspections	4,620	3,000	2,080	3,000	3,000	
F.D. Equipment Additions	0	6,000	572	1,000	6,000	
F.D. Building Maintenance	1,396	4,000	984	1,500	4,000	
F.D. Dues & Subscriptions	1,042	1,000	95	1,000	1,000	
F.D. Training & Meetings	3,516	10,000	6,985	10,000	10,000	
F.D. Miscellaneous Expenses	3,125	2,000	0	500	2,000	
TOTAL	59,020	72,500	41,947	61,300	72,500	0.00%

	2019 ACTUAL	2020 BUDGET	2020 AS OF 10/1/2020	2,020 ACT/EST	2021 PROPOSED	% CHANGE
PUBLIC SAFETY AMB DEPT						
Ambulance Volunteer Services	78,787	68,000	33,080	68,000	68,000	
Ambulance Radio Maintenance	138	2,000	139	500	2,000	
Ambulance Vehicle Service/Repair	1,174	5,000	3,033	5,000	5,000	
Ambulance Office Supplies	0	200	0	100	200	
Ambulance Vehicle Gas & Oil	9,034	8,500	7,524	8,500	8,500	
Ambulance Supplies & Materials	1,554	2,000	965	1,000	2,000	
Ambulance Dues/Subscriptions	162	200	910	910	1,000	
Ambulance Telephone	162	500	164	300	500	
Ambulance Training & Meetings	13,072	7,000	3,440	7,000	7,000	
TOTAL	104,083	93,400	49,255	91,310	94,200	0.21%
PUBLIC WORKS - ROADS						
Roads/Highway Labor	160,231	165,000	141,877	165,000	168,154	
Building Maintenance	422	2,000	1,078	2,000	2,000	
Radio Maintenance	828	500	124	250	500	
Machinery Service/Repairs: General	58,086	18,000	35,098	40,000	18,000	
Machinery Fuel & Oil: General	8,818	15,000	6,710	10,000	15,000	
Gravel	0	2,000	0	1,000	2,000	
Road Signs	940	3,000	1,487	1,800	3,000	
Road Materials: Other	18,902	7,000	18,437	20,000	7,000	
Garage Supplies	6,083	5,500	3,843	5,500	5,500	
Heat/Lights/Water	2,494	7,000	5,641	7,000	7,000	
Snow Removal: Contracted	0	4,000	0	2,000	4,000	
Machinery Service/Repairs: Winter	27	8,000	0	8,000	8,000	
Machinery Fuel & Oil: Winter	14,196	8,000	11,797	13,000	9,000	
Street Lights	17,753	15,000	16,067	17,000	17,000	
Equipment Additions	7,704	61,621	1,528	2,000	46,127	
Road Construction: General	160,945	200,000	67,255	150,000	200,000	
Roads General: Misc. Expense	251	2,000	3,709	4,000	3,000	
Roads: Sand/Salt Shed	0	0	0	0	0	
TOTAL	457,680	523,621	314,651	448,550	515,281	-1.59%
AIRPORT						
Airport Expenses	24,599	24,353	24,353	24,353	23,182	
TOTAL	24,599	24,353	24,353	24,353	23,182	-4.80%
TRANSFER STATION						
Transfer Station: Labor	30,656	30,000	36,112	40,000	35,300	
Transfer Station: Maint. Labor	1,803	5,000	0	2,000	5,000	
Transfer Station: Misc. Expenses	731	400	4,165	4,165	4,200	
Sanitation: Supplies	63	350	117	200	350	
Sanitation: Utilities	2,929	2,500	2,796	3,000	3,000	
Sanitation: Repairs/Maintenance	1,609	4,000	1,640	2,000	4,000	
Sanitation: Tipping Fees	43,500	35,000	44,170	48,000	40,000	
TOTAL	81,291	77,250	89,000	99,365	91,850	18.90%

	2019 ACTUAL	2020 BUDGET	2020 AS OF 10/1/2020	2,020 ACT/EST	2021 PROPOSED	% CHANGE
ANIMAL CONTROL						
Animal Control	3,472	10,000	3,915	5,000	7,000	
Beaver Control	383	500	380	380	500	
TOTAL	3,855	10,500	4,295	5,380	7,500	-28.59%
CEMETERY						
Cemetery	9,434	7,000	7,338	8,000	8,000	
TOTAL	9,434	7,000	7,338	8,000	8,000	14.28%
REC. PROGRAMS & EVENTS						
Library	10,216	7,000	6,509	7,000	7,000	
Library (Northern Waters Program)	0	3,500	3,362	3,362	3,500	
4th July Expenses	8,000	8,000	0	0	10,000	
Youth Programs	500	1,000	0	0	1,000	
Elderly Programs	3,700	3,700	3,700	3,700	3,700	
Snowmobile Club	3,500	3,500	3,500	3,500	3,500	
Indian Bowl	1,000	1,000	0	0	1,000	
TOTAL	26,916	27,700	17,071	17,562	29,700	7.22%
TOURISM						
Tourism: Advertising	14,100	14,100	6,000	14,100	14,100	
TOTAL	14,100	14,100	6,000	14,100	14,100	0.00%
ZONING						
Zoning Administrator	33,729	33,500	29,944	33,500	35,000	
Zoning Publication Fees	263	500	55	100	500	
Zoning Committee Expenses	665	1,000	508	700	1,000	
TOTAL	34,657	35,000	30,507	34,300	36,500	4.28%
CONSERVATION						
Channel Clearing: Labor	0	500	0	0	500	
Hatchery	16,000	16,000	16,000	16,000	16,000	
Lakes Committee	0	0	0	0	0	
Lakes Committee Grant	0	0	0	0	0	
Boat Landing Maintenance	1,000	1,000	1,000	1,000	1,000	
TOTAL	17,000	17,500	17,000	17,000	17,500	0.00%
GRAND TOTAL EXPENSES	1,176,535	1,264,744	\$ 906,586	1,183,203	1,281,583	1.33%
ASSESSED VALUE ***	\$ 929,006,300					
LEVY	\$ 764,810.00					
MILL RATE	0.82					

*** mfg. not included: not yet available

Levy/(AV/1000)=mill rate