

**CONTRACT AGREEMENT FOR
CONSULTING, ASSESSING, AND APPRAISAL SERVICES**

Consulting, assessing and appraisal service agreement by and between the **Town of Lac du Flambeau**, County of Vilas, State of Wisconsin, hereafter referred to as “**Town**” and **Paul Carlson**, 8495 Pardee Lake Ln, Presque Isle WI 54557, hereafter referred to as “**Carlson**”.

SCOPE OF SERVICES

Carlson shall supply the Town with consulting, assessing, and appraisal services for the 2016 assessment year and will perform the following services.

1. Appraise all newly constructed buildings and check major remodeling of real property as reported through building permits for the above mentioned assessment year.
2. Reappraise land values where property has been divided or where significant changes in value are indicated by recent sales of property.
3. Prepare and mail personal property blotters from a list supplied by the Town of the accounts to be appraised. Analyze the information returned on the personal property blotters which have been sent out to merchants in order that a personal property assessment may be made.
4. Enter real estate and personal property assessments in the current assessment roll so that it may be submitted to the Board of Review.
5. Fill out and file assessor's reports for the Department of Revenue as required by law.

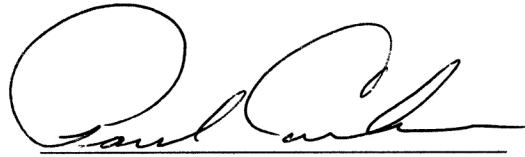
Carlson Appraisals, 8495 Pardee Lake Ln, Presque Isle WI 54557

6. Attend the Towns' Board of Review sessions and assist the Board in its proceedings.
7. The Town's responsibilities will be to supply Carlson with adequate space in the Town's office at no cost to Carlson and to make available assessor's supplies such as blank appraisal cards, report forms, etc., plus postage and telephone expenses as it directly relates to the Town's project at no cost to Carlson.
8. This agreement between the Town and Carlson shall be for the aforementioned assessment year. If either the Town or Carlson is desirous of termination of this agreement either party shall notify the other by registered mail prior to October 1st annually.
9. The Town will hold harmless Carlson from all claims and liabilities due to the appraisal of property and as agent for the Town as it relates to the specific services outlined in this agreement.
10. Carlson shall make available office hours suitable for good public relations.
11. Carlson shall be compensated for the assessment services described in this agreement, the basic sum of;

\$ 24,500

September 16, 2015

Authorized Signature
Town of Lac du Flambeau



Paul Carlson
Carlson Appraisals