

Town of Lac du Flambeau

Vilas County • P.O. Box 68 • Lac du Flambeau, Wisconsin 54538 • (715) 588-3358

04/10/24 Lakeland Times:

The Lac du Flambeau Town Board will hold a Regular Town Board Meeting on April 17, 2024 at 5:30 p.m. at the Town Hall.

The agenda is:

AGENDA

1. Meeting Call to Order
2. Verification of Quorum
3. Open Meeting Statement
4. Pledge of Allegiance
5. Moment of Silence
6. Approval of Agenda
7. Public Comment on Agenda Items
8. Approval of Vouchers: General Fund 3871-3875, 3877-3942 & ACH 1582-1584, 1586-1587; Firehouse Construction 1014; Ambulance 19600-19603
9. Approval of Minutes: Regular Town Board Meeting April 3, 2024
10. Treasurer's Report
11. Discussion: Firehouse Construction Update: Glenn Morrison
12. Discussion/Possible Action: Bartenders License Snippen
13. Discussion/Possible Action: RESOLUTION: Thompson Excavating access to Highway 70/Patterson Lane
14. Discussion/Possible Action: Moss Lake Channel
15. Discussion/Possible Action: Board Action on use of Town Hall for private purposes
16. Discussion/Possible Action: Revision to Employee Handbook
17. Adjournment

ZOOM ACCESS:

MEETING ID: 949 913 7775

MEETING PASSWORD: 54qU5p

In compliance with Open Meeting Laws, the Board will not discuss any matter other than agenda items listed above, which have been properly posted and the media notified.

Requests from people with disabilities who need assistance to participate should be made to the Town Hall at 715-588-3358, with as much advance notice as possible. Anyone wishing to address the Board will need to state their name, Town of residency and group affiliation.

Susan Schoonover
Town Clerk

Supervisor
Gloria Cobb

Chairman
Matthew E. Gaulke

Supervisor
Robert Hanson

Town of Lac du Flambeau
Transaction Detail by Account
 April 3, 2024

11012 General Fund Investments

Date	Transaction Type	Num	Name	Amount
04/03/2024	Expense	1582	IRS	-610.36
04/03/2024	Check	3871	Holly Schwartz	-1,001.59
04/03/2024	Check	3872	Matthew E. Gaulke	-1,207.24
04/03/2024	Check	3873	Gloria Cobb	-384.03
04/03/2024	Check	3874	Robert E. Hanson	-404.03
Total for 11012 General Fund Investments				-\$ 3,607.25

APPROVED FOR PAYMENT

 CHAIRMAN

 SUPERVISOR

 SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
April 4, 2024

	<u>Date</u>	<u>Transaction Type</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
11012 General Fund Investments					
	04/04/2024	Check	3875	Mann Mayer Enterprises	-120.00
Total for 11012 General Fund Investments					<u>- \$ 120.00</u>
General Government					

APPROVED FOR PAYMENT

CHAIRMAN

SUPERVISOR

SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
 April 5, 2024

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Date	Transaction Type	Num	Name	Split	Amount
11012 General Fund Investments					
04/05/2024	Check	3877	LDF Chamber of Commerce	58700 Tourism Advertising	-5,000.00
04/05/2024	Check	3878	EO Johnson	51512 General Government:Office Equipment Maintenance	-266.00
04/05/2024	Check	3879	Northern Waters Library Service	55111 Library - Northern Waters Program	-3,700.00
04/05/2024	Check	3880	LDF Public Library	55110 Library Expense	-1,111.74
04/05/2024	Check	3881	Cardmember Services	-Split-	-783.29
04/05/2024	Check	3882	Caterpillar Financial Services Corp	53326 General Transportation:Equipment Additions (Roads - General)	-46,312.88
04/05/2024	Check	3883	Quick Lane Tire and Auto	53320 General Transportation:Machinery Fuel & Oil (Roads - General)	-83.41
04/05/2024	Check	3884	Ritchie Oil and Propane Inc	53320 General Transportation:Machinery Fuel & Oil (Roads - General)	-587.45
04/05/2024	Check	3885	Ace Hardware	-Split-	-167.08
04/05/2024	Check	3886	Aramark Uniform Services	53323 General Transportation:Garage Supplies (Roads - General)	-264.23
04/05/2024	Check	3887	Abednego Fire Protection	52202 Public Safety:F.D Equipment Maintenance	-875.00
04/05/2024	Check	3888	Jefferson Fire & Safety	-Split-	-716.00
04/05/2024	Check	3889	Conway Shield	-Split-	-847.03
04/05/2024	Check	3890	Northway Communication Inc	52211 Public Safety:F.D Equipment Additions	-251.00
04/05/2024	Check	3891	Northwoods Ford	52305 Public Safety:Ambulance Vehicles Gas & Oil	-83.41
04/05/2024	Check	3892	Mike Zimmerman	52307 Public Safety:Ambulance Dues & Subscriptions & Misc	-53.89
04/05/2024	Check	3893	Verizon Wireless	-Split-	-286.27
04/05/2024	Check	3894	Lakeland Printing Inc	51108 General Government:Newspaper Notices	-16.47
04/05/2024	Check	3895	LDF Band of Lake Superior Chippewa Indians	53328 General Transportation:Road Construction (Roads - General)	-42,000.00
04/05/2024	Check	3896	Drier's Machine Shop Inc	53319 General Transportation:Machinery Service Repair (Road General)	-340.52
04/05/2024	Check	3897	Rent A Fish	-Split-	-170.50
04/05/2024	Check	3898	ODP	-Split-	-201.77
04/05/2024	Check	3899	McKesson	-Split-	-73.28
04/05/2024	Check	3900	Frontier	-Split-	-666.24
04/05/2024	Check	3901	Pukall	53316 General Transportation:Building Maintenance (Roads - General)	-36.53
04/05/2024	Check	3902	Lakeland Rental Center	53642 Transfer Station Expenses:Transfer Station - Utilities	-80.00
04/05/2024	Check	3903	Bitco Ins	51933 General Government:Highway Insurance - Worker's Compensation	-1,997.00
Total for 11012 General Fund Investments					- \$ 107,660.79

APPROVED FOR PAYMENT

 CHAIRMAN

 SUPERVISOR

 SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
 April 10, 2024

Date	Transaction Type	Num	Name	Split	Amount
11012 General Fund Investments					
04/10/2024	Expense	1586	IRS	-Split-	-2,904.06
04/10/2024	Check	3904	Susan Schoonover	-Split-	-1,378.86
04/10/2024	Check	3905	Colette Michele Welch	-Split-	-1,255.83
04/10/2024	Check	3906	Gilbert Chapman	-Split-	-1,606.74
04/10/2024	Check	3907	Peter A. Kolzow	-Split-	-1,689.84
04/10/2024	Check	3908	Peter C. Jacobsen	-Split-	-1,113.17
04/10/2024	Check	3909	Mike Zimmerman	-Split-	-1,248.54
04/10/2024	Check	3910	Thomas J. Loewe	-Split-	-1,193.62
04/10/2024	Check	3911	Great West Life and Annuity	21590 Other Deduction Deferred Comp	-400.00
Total for 11012 General Fund Investments					-\$ 12,790.66

APPROVED FOR PAYMENT

 CHAIRMAN

 SUPERVISOR

 SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
 April 8, 2024

	Date	Transaction Type	Num	Name	Amount
11012 General Fund Investments					
	04/08/2024	Expense	1587	IRS	-2,311.24
	04/08/2024	Check	3912	Chris Mayer	-3,730.17
	04/08/2024	Check	3913	Robert Schuman	-667.82
	04/08/2024	Check	3914	Wesley Taylor	-1,625.55
	04/08/2024	Check	3915	Awonohopay Guy	-131.72
	04/08/2024	Check	3916	Raymond Wildcat	-577.58
	04/08/2024	Check	3917	Mike Zimmerman	-446.93
	04/08/2024	Check	3918	Jared Bickford	-138.52
	04/08/2024	Check	3919	James Brisk	-623.36
	04/08/2024	Check	3920	Charles Carufel	-461.75
	04/08/2024	Check	3921	Julia Dionne	-229.41
	04/08/2024	Check	3922	Kirby Giampa	-523.10
	04/08/2024	Check	3923	Willie Goff	-33.83
	04/08/2024	Check	3924	Patrick Johnson	-414.28
	04/08/2024	Check	3925	John Melzer	-218.47
	04/08/2024	Check	3926	Samuel Stone	-34.63
	04/08/2024	Check	3927	Jack Thoms	-338.20
Total for 11012 General Fund Investments					-\$ 12,506.56

APPROVED FOR PAYMENT

 CHAIRMAN

 SUPERVISOR

 SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
 April 9, 2024

Date	Transaction Type	Num	Name	Amount
11012 General Fund Investments				
04/09/2024	Expense	1583	Delta Dental	-14.80
04/09/2024	Expense	1584	Department of Employee Trust Funds	-6,364.32
04/09/2024	Check	3928	LeAnn White	-195.00
04/09/2024	Check	3929	Jacob Maulson	-165.00
04/09/2024	Check	3930	Mary Lou Fisher	-33.00
04/09/2024	Check	3931	Sue Shapiro	-165.00
04/09/2024	Check	3932	Denise Goetter	-165.00
04/09/2024	Check	3933	Kay Hoff	-121.00
04/09/2024	Check	3934	Deborah Munson	-44.00
04/09/2024	Check	3935	Kristen Peterson	-165.00
04/09/2024	Check	3936	Dennis Sengstock	-165.00
04/09/2024	Check	3937	Holly Schwartz	-165.00
04/09/2024	Check	3938	Dianne Lohse	-27.50
04/09/2024	Check	3939	Laurie Bunda	-165.00
04/09/2024	Check	3940	WPS	-4,225.30
04/09/2024	Check	3941	O'Reilly	-38.00
04/09/2024	Check	3942	JFTCO Inc	-1,542.68
Total for 11012 General Fund Investments				-\$ 13,760.60

APPROVED FOR PAYMENT

 CHAIRMAN

 SUPERVISOR

 SUPERVISOR

Town of Lac du Flambeau
Transaction Detail by Account
April 5, 2024

11021 Ambulance Checking					
04/05/2024	Check	19600	DNR	52202 Public Safety:F.D Equipment Maintenance	-32.00
04/05/2024	Check	19601	Oneida County Emergency Management	52310 Public Safety:Ambulance Fund Expenditures	-72,878.50
04/05/2024	Check	19602	Conway Shield	52313 Public Safety:FFP GRANT	-248.00
04/05/2024	Check	19603	Northway Communication Inc	52311 Public Safety:Ambulance ACT 102 FAP Expenses	-7,664.70
Total for 11021 Ambulance Checking					- \$ 80,823.20

APPROVED FOR PAYMENT

CHAIRMAN

SUPERVISOR

SUPERVISOR

Transaction Detail by Account

April 5, 2024

	Date	Transaction Type	Num	Name	Amount
11040 11040 Firehouse Construction					
	04/05/2024	Check	1014	NASI Construction	-144,739.06
Total for 11040 11040 Firehouse Construction					<u>-\$ 144,739.06</u>

APPROVED FOR PAYMENT

CHAIRMAN

SUPERVISOR

SUPERVISOR



AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER:	Town of Lac Du Flambeau 109 Old Abe Road Lac Du Flambeau, WI 54538	PROJECT:	Town of Lac Du Flambeau New Fire station Highway 47 & Raven Lake Road Lac Du Flambeau WI 54538	APPLICATION NO:	010	Distribution to:	<input checked="" type="checkbox"/> OWNER
FROM:	Nasi Construction LLC 700 Granite Street PO box 244 Hurley, WI 54534	VIA ARCHITECT:	Architecture North LTD 1179 Arrowhead Drive Woodruff, WI 54568	PERIOD TO:	February 28, 2024	<input checked="" type="checkbox"/> ARCHITECT	<input checked="" type="checkbox"/> CONTRACTOR
CONTRACTOR:				CONTRACT FOR:	General Construction	<input checked="" type="checkbox"/> FIELD	<input type="checkbox"/> OTHER
				CONTRACT DATE:	May 02, 2023		
				PROJECT NOS:	22097		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703* (Continuation Sheet, is attached)

1. ORIGINAL CONTRACT SUM \$4,823,902.00
2. NET CHANGE BY CHANGE ORDERS \$16,764.45
3. CONTRACT SUM TO DATE (line 1 + 2) \$4,840,666.45
4. TOTAL COMPLETED & STORED TO DATE (column G on G703) \$2,628,234.45
5. RETAINAGE:
 - a. 0 % of Completed Work (column D + E on G703) \$0.00 ✓
 - b. 0 % of Stored Material (column F on G703) \$0.00 ✓
6. TOTAL EARNED LESS RETAINAGE \$2,386,201.13
Total Retainage (lines 5a + 5b or Total in Column I of G703) \$2,422,033.32
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$2,241,462.07
(line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$144,739.06
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$2,454,465.32
(line 3 less line 6)

SOV DENY Contract

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: By: [Signature] Date: 3/12/2024
 State of Wisconsin
 County of Juneau
 Subscribed and sworn to before me this 12 day of March 2024
 Notary Public: Carenea Ajala
 My Commission expires: 1/29/28
CARENEA AJALA
NOTARY PUBLIC
STATE OF WISCONSIN

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$144,739.06
Attach explanation if amount certified differs from the amount applied. Initial all figures on this application and on the Continuation Sheet that are changed to conform with the amount certified.

ARCHITECT: By: [Signature] Date: 3/12/2024
 This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$16,764.45	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$16,764.45	\$0.00
NET CHANGE by Change Order	\$16,764.45	

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ldfclerk@frontier.com

From: Glenn Morrison <archnorth.ltd@gmail.com>
Sent: Tuesday, March 12, 2024 3:01 PM
To: SUSAN SCHOONOVER
Subject: General conditions-request #10

Application #010

General Conditions _____ **\$17,366.04**

Submittal project management _____ \$0.00
Rental equipment _____ \$0.00
Portable toilet rentals & cleaning _____ \$185.45
Onsite Supervisor/Foreman _____ \$1,200.00

1

Rental staging _____ \$0.00
Misc tools purchased toward project _____ \$0.00
Project management office _____ \$260.00
Truck / Equipment Fuel _____ \$875.95
Builders Risk & Bonding _____ \$0.00
Propane temp shelters masonry/concrete _____ \$842.85
Overhead and profit on _____ \$144,739.06 _____ \$14,001.79

April 3, 2024 Regular Town Board Meeting

The Regular Town Board meeting of the Lac du Flambeau Town Board was called to order by Chairman Gaulke at 5:30 p.m. Supervisor Cobb, Treasurer Schwartz and Clerk Susan Schoonover were present. Supervisor Hanson was present via phone.

Others present: Dave & Cindy Wakeman, Jim Sommerfeldt, Don & Carrie Tingwald, Norm Wetzel, Roberta Gast, Pete Kolzow, John Bernard, Ann T, Gilbert Chapman, Mary Possin, Disch, Brian Jopek.

Present over ZOOM: Al, Dedie, Scott Harrod, Steve LaVake, Bridget Hubing, Tom L, Fermanch.

This meeting was properly posted, and the media notified as required by law.

Pledge of Allegiance.

Moment of Silence: Paula Christensen, Roberta Birdie Wildcat.

Approval of Agenda: Motion by Supervisor Hanson, seconded by Supervisor Cobb to approve the agenda. Motion carried.

Approval of Vouchers: General Fund ACH 1580-1581, 3841-3870. Motion by Supervisor Cobb, seconded by Chairman Gaulke to approve the vouchers. Motion carried.

Approval of the Minutes: Special Town Board meeting March 18, 2024: Motion to approve by Supervisor Cobb, seconded by Chairman Gaulke. Motion carried.

Approval of the Minutes: Regular Town Board meeting March 20, 2024: Motion to approve by Supervisor Cobb, seconded by Chairman Gaulke. Motion carried.

Treasurers Report: Motion by Supervisor Cobb, seconded by Chairman Gaulke to approve as presented. Motion carried.

Discussion/Possible Action: Thompson Excavating Access Highway 70/Patterson Lane: Mr. Thompson is present to relay circumstances of the denial by DOT to access his property via Highway 70. This is commercial property, and the use of Patterson Lane and County F restricts access when road limits on are. With road limits, he would need to unload equipment on the shoulder of Highway 70, which is a danger to traffic. DOT offered that if Mr. Thompson was able, he could bring both roads into compliance to be all season roads, which is not financially conceivable. Motion by Supervisor Hanson to draft a resolution for DOT to grant access off of Highway 70, seconded by Supervisor Cobb. Motion carried. Supervisor Cobb suggested that Supervisor Hanson take up a similar resolution through Vilas County. Supervisor Hanson agreed.

Discussion/Possible Action: Lakeland Airport Resolution Petitioning the Secretary of Transportation for Airport Improvements and Agency Agreement Appointing the Secretary as Agent of Funds: Chairman Gaulke explained that the airport had held a public hearing regarding the requested improvements on 1/18/24. Discussion. Motion by Supervisor Cobb, seconded by Supervisor Hanson to approve both requests. Motion carried.

Discussion: 1st Quarter Fire/Ambulance Numbers: Chief Zimmerman presented the ambulance data. There was some confusion on the Fire data and Supervisor Hanson asked that this be tabled to a future agenda.

Public Comment on Agenda Items: Foreman Kolzow addressed the Board with his concerns over the revised employment handbook. Supervisor Cobb acknowledged that he had contacted her and she asked for clarification in writing of the issues. Mr. Kolzow was invited into closed session to discuss his concerns.

Convene into Closed Session: Pursuant to Wi stat Section 19:85€ deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining response require a closed session. RE: Road Easement Issue AND Convene into Closed Session pursuant to Wi Stat Section 19:85(1)(c) for the purpose of considering employment, promotion, compensation or other performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. RE: Personnel Procedures. Motion by Supervisor Cobb to into closed session, seconded by Supervisor Hanson. Roll call vote: Supervisor Hanson aye, Supervisor Cobb aye, Chairman Gaulke aye. We are in closed session. Motion carried.

Reconvene into Open Session: Motion by Supervisor Cobb, seconded by Chairman Gaulke to reconvene into Open Session. Roll call vote: Supervisor Cobb aye, Chaiman Gaulke aye. Motion carried. *Supervisor Hanson has left the meeting.*

Action Regarding Closed Session: Motion by Supervisor Cobb, seconded by Chairman Gaulke to update the Employee Handbook with clarifications an adoption to be on a future agenda. Motion carried.

Motion by Supervisor Cobb, seconded by Chairman Gaulke to make the next easement payment to the Tribe in the amount of \$42,000, to be accompanied by a letter clarifying the Town's position and status. Moton carried.

Adjournment: Motion by Supervisor Cobb, seconded by Chairman Gaulke to adjourn at 6:47 p.m. Motion carried.

Respectfully Submitted,

Susan Schoonover

Susan Schoonover
Town Clerk



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Dawn Snippen

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
03/29/2024



Expiration Date
03/29/2026



Certificate #
WI-00623132

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.